

## ANNOUNCEMENT

Huye on 17<sup>th</sup> August 2022

**To: All students/IPRC Huye**

**Subject: Fees payment guidelines**

This is to inform all students, parents/ guardians that any fee payment to IPRC Huye should be done on the account opened at **COGEBANK**. The existing IPRC Huye's account opened at **National Bank of Rwanda (BNR)** should not be used for any fee payment by students.

**The following guidelines should be observed for fees payment by students:**

1. Payment is done through TVET MIS students' portal
2. Click on other payments, select the service you are willing to pay for
3. Then click on Generate invoice and follow the guidelines sent via your email.
4. Enter your MTN number then click on PAY or ISHYURA and complete your payment using MTN MOMO.
5. **OR**
6. Pay by dialing \*662\*800\*1# then write your student registration number, write RP where they request for School code and then follow the procedures.
7. Payment can also be done at COGEBANK branch by strictly first generating an invoice through the TVET MIS and payment must be done against the student ID.

Please note that anyone who deviates from this procedure and pay any fees for a specific service to wrong account number or outside the system, he/ she may be required to repay as the initial payment won't be considered or reimbursed.

This practice is in the line with the use of ICT in education and the described procedure enables the integration of TVET MIS with other systems especially system used in the public finance management.

Sincerely,



Uzziel HATEGEKIMANA  
Corporate Services Division Manager